



# Summer Camp at the Northland Arboretum 2022

Child Name \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Parent/Guardian Name \_\_\_\_\_ Arb Member? Y / N  
 Address \_\_\_\_\_  
 Email \_\_\_\_\_ Phone # \_\_\_\_\_  
 Emergency Contact (not within household) \_\_\_\_\_  
 Relationship to Child \_\_\_\_\_ Phone # \_\_\_\_\_  
 List any allergies/medical concerns \_\_\_\_\_

Please note volunteer instructors are not authorized to administer any type of medication. If your child needs medication throughout the day, you will need to plan accordingly

I give permission to have my child picked up by the following adults: \_\_\_\_\_

Check the days you wish to participate in Summer Camp: Rate is \$25/day for members and \$30/day for non-members

- |                                  |                                   |                                    |
|----------------------------------|-----------------------------------|------------------------------------|
| <input type="checkbox"/> June 16 | <input type="checkbox"/> July 14  | <input type="checkbox"/> August 11 |
| <input type="checkbox"/> June 23 | <input type="checkbox"/> July 21  | <input type="checkbox"/> August 18 |
| <input type="checkbox"/> June 30 | <input type="checkbox"/> July 28  |                                    |
| <input type="checkbox"/> July 7  | <input type="checkbox"/> August 4 |                                    |

_____ days * \$25/\$30 = \$_____
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## Releases and Policies:

I hereby give permission for me/my child to be photographed by Arboretum staff and understand that such photographs become property of the Northland Arboretum and may be used for the purpose of future promotional materials relevant to the program.

\_\_\_\_\_  
Initial

All participants must abide by the regulations, rules, and guidelines set forth by the program and may be dismissed from the program at the discretion of the Executive Director

\_\_\_\_\_  
Initial

The risk of sustaining injuries exists from the nature of the program and can occur without fault of the participant, the Northland Arboretum staff/volunteers, or the organization itself.

\_\_\_\_\_  
Initial

Refunds will not be given unless the program is cancelled by the Northland Arboretum due to weather, illness, or low enrollment.

\_\_\_\_\_  
Initial

I am aware my children will only be released into the custody of the parent/guardian and those listed above unless I notify management prior to drop off.

\_\_\_\_\_  
Initial

I have read the program information, the Release and Refund information. I understand all the information provided and I assume the risks associated.

Parent/Guardian Signature	Date	Date Paid

# Summer Camp Rules and Guidelines

## General Information

- All camp activities will take place at the Northland Arboretum, located at 14250 Conservation Drive, Brainerd, Minnesota. Camp will be coordinated each day by a University of Minnesota Master Naturalist and a Minnesota GreenCorps member that are associated with the Northland Arboretum. Both leaders have had background checks conducted by the Northland Arboretum.
- Camp runs every Thursday from June 16 to August 18 from 8 – 3pm
- Children who attend camp should be entering grades 2 through 6
- There are no other childcare options available at the Northland Arboretum during the summer
- Guardians are not permitted to accompany their child during camp. Anyone with questions or concerns about camp should speak with the Executive Director.

## Registration

- Registration includes camp activities within the designated dates
- Guardians will complete registration and release forms for the camper including health information and photo releases. This permission form must be completed before camp begins.
- All information provided by and about the camper and guardian(s) will remain strictly confidential.

## What to Bring

### *Clothing and Footwear*

- Campers should be prepared to spend a lot of time outdoors. Campers are required to have the following items in order to participate in camp. Campers may not be accepted into camp upon drop-off if these items are not present.
  1. Closed-toe shoes
  2. Dressed in layers that are appropriate for the weather
  3. Raincoat if rain is in the forecast
  4. Water bottle
  5. Rain boots/spare pair of shoes to be worn inside in the case of wet weather
  6. Socks
  7. Sunscreen and bug spray applied before arriving
- Campers should bring a pair of dry shoes to be worn indoors.
- Dress in layers! The temperature of the building varies depending on the time of day.

### *Lunch*

- Campers should bring a packed lunch that does not require refrigeration or other preparation. We do not provide lunch or snacks. You will be notified ahead of time if camp activities involve food.
- We ask that campers not share food with others due to medical and dietary concerns.
- We encourage campers to bring a refillable water bottle.

## Policies

### *COVID policy*

- Campers are not allowed to attend camp if they have symptoms including cough, fever, nausea, diarrhea or vomiting. Refunds will not be provided for illness.

*Safety, Medication, and Allergies*

- The Northland Arboretum is equipped with First Aid kits for staff and volunteers to treat minor injuries. In the event of a medical emergency, the staff will call 911 and notify the camper’s guardians via phone and email immediately. If guardians cannot be reached, notification will go out to the emergency contact.
- Staff and volunteers will not administer any medications. Please plan accordingly.

*Personal Property*

- Campers will not be allowed to bring tablets or smartphones to camp.
- Campers are allowed to bring one personal item (blanket, stuffed animal, toy, etc.) but if it becomes a distraction, it will be confiscated and returned to the camper’s guardian at the end of the day.
- The Northland Arboretum is not responsible for any lost or broken items. The Northland Arboretum does keep a lost and found box which can be searched at the end of the week.

*Camper Behavior Expectations*

- Our behavior expectations for camp are simple: everyone is to respect one another and respect the Arb’s natural resources.
- We encourage children to have fun while remaining mindful of our resources, our building, historic and reproduction artifacts, classrooms and exhibit spaces, and our natural environments like gardens and trails.
- We also expect camp participants to respect those who want to teach and learn, including fellow campers, staff, volunteers, interns, and presenters.

*Drop off and Pick Up Procedures*

- Parents and Guardians should park in the lower DNR lot during drop-off and pick-up and walk their camper up the path to the back of the Visitor Center.
- Drop off should happen between 7:45am – 8:15am and pick up should happen between 2:30pm – 3:00pm. If you are early or late you will be charged \$5 for each additional 5 minutes of care. Please be respectful of our instructor’s time.
- Upon drop-off and pick-up check in with the Camp Coordinator and sign your child in or out for the day and gather any personal items.
- Guardians are required to present ID when picking up a camper.

*Cancellations*

- There will be no refunds for cancellations after registration is complete.
- The Northland Arboretum will provide refunds if camp is cancelled due to inclement weather, illness of instructors, or lack of enrollment.
- The Northland Arboretum reserves the right to cancel camp if registration is under 10 participants or in the event of unforeseen circumstances. You will be notified via phone or email if this occurs.

*Photo & Video Policy*

- Guardians have the option to approve a photo release for their camper. This photo release form gives the Northland Arboretum staff, volunteers, and interns the opportunity to take photographs and video of children engaged in camp activities. These images may be used in our publications, marketing, social media, presentations, and for grant applications.

**I agree to abide by the Northland Arboretum’s Rules and Guidelines for Nature Camp.**

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Parent/Guardian Signature

Date

Date Paid